

Barwick and Stoford Friends of School Core Committee Meeting

The Red House, Barwick. Friday 19<sup>th</sup> May 2017, at 7.30pm

Present:

Jo Gill (Chair)

Jackie Gilmore (Treasurer)

Lesley Fay (Vice Chair)

Liz Jones (Secretary)

The meeting started at 8.00pm

Item	Discussion	Action
1.	The financial report was circulated and JaG explained the income and expenditure since September resulted in a balance of £2456.85, however this needs to be checked against the bank statement.	
2.	JaG explained that the current 2 signatories (TC and TW) who are no longer on the committee need to be contacted to write a cheque to school for the outstanding balance so that the existing account can be closed down. School will be able to hold for us until the new account is opened. JaG to do this. LJ to research/apply for charity status for FoS so that a new bank account can be set up, which will better meet our needs. Discussion about whether applying for charity status is needed, but decided to do so as it will open up avenues for grants, supermarket token schemes, and the like. New account can be opened when charity status obtained.	JaG/LJ
3.	<p>Upcoming expenditure –</p> <ul style="list-style-type: none"> <li>Accelerated reader scheme - £35 for each half term of the summer term, so £70 total. LJ to purchase book tokens this week to give out on Thursday's Well Done Assembly.</li> <li>Kindest pupil award. JoG has costed approx £45 for large trophy (to be kept in school and engraved each year), and several smaller shields. Agreed to proceed with this.</li> <li>End of term gifts – to be purchased in July.</li> <li>JoG spoke to JW recently, who confirmed that FoS contribution of £750 had been factored in to whole school trip to Longleat costs. FoS had previously agreed that each class would get a set amount per pupil to spend on their own trip/activity as we understood that staff preferred this option. Happy to contribute the money however it will mean that the Amphitheatre target is delayed. JoG to discuss with JW further.</li> <li>Summer Fayre expenditure – 2k raffle tickets on order to arrive early next week. Agreed 2 books per pupil, tickets 50p each. Pupils can get more books from the school office if required. Prizes – 20 max as it took a long time to get through the raffle at Christmas! Will also need BBQ food, panda pops, kids tombola stock. Agreed to change tombola to kids tombola. Increase hot food prices.</li> <li>Leavers Gifts – JoG expressed an idea which was agreed. Agreed although not minuted in detail as it will be a surprise for those affected.</li> </ul>	<p>LJ</p> <p>JoG</p> <p>LJ/JoG JoG</p> <p>JoG/LJ</p> <p>LF</p> <p>JoG</p>
4.	<p>2017/18 academic year events, to confirm in school diary with JW:</p> <ul style="list-style-type: none"> <li>Possibly Movie Night 29/9/17.</li> <li>Hallowe'en Disco to take place on Friday 3/11/17. Disco confirmed. Themed tuck?</li> <li>Christmas Fayre date 8/12/17.</li> </ul>	JoG/JW

The meeting closed at 9.15pm.