

Barwick and Stoford Friends of School Core Committee Meeting
10 Whitcross, Barwick. Monday 25th September 2017, at 7.45pm

Present:

Jo Gill (Chair)

Liz Jones (Secretary)

Lesley Fay (Vice Chair)

Apologies: Jackie Gilmore (Treasurer)

The meeting started at 7.45pm

Item	Discussion	Action
1.	Charity application We went through the Charities Commission website to see what info was needed to complete the application. Fairly straightforward once bank account details and trustees are agreed, we can use templates for required documents, as requested by the Charities Commission. All present happy to be trustees. Can't progress further until bank account is closed/new one opened.	LJ
2.	Bank Account Awaiting clarification from JaG/TC/TW that the Santander bank account can be closed (needs a letter with signatories on it), and monies transferred to a new bank account which will be easier to use than the current one. Match-funding is set up ready to go for future events, but this can't be done until the Charity application is sorted out, which is in turn dependent on the bank account.	JaG/TC/TW
3.	AOB Overview of last year: We had a successful year but we do need to reduce some spending, perhaps cut end-of-term treats for children. Y6 leavers gifts will cost less this year due to much smaller cohort leaving (18 in 2017, 5 or 6 in 2018). To talk further at AGM meeting on Friday with other ideas for fundraisers. Hallowe'en Disco (3/11) and Xmas Fayre (8/12) are only dates that have been arranged for this academic year so far – JoG needs to order raffle tickets and renew licence for them with SSDC. Potential for a Movie Night and Valentine's Disco as well as usual Summer Fayre as fundraisers. LJ advised that JW has requested a FoS contribution for the Christmas Panto trip to the Octagon Theatre to cover/subsidise transport costs – happy to do so pending agreement of a figure. Other costs will likely be a summer trip for the children – to be confirmed.	

The meeting closed at 9.00pm – more detailed discussion for the AGM on Friday 29th September.