

Barwick and Stoford Friends of School

Annual General Meeting

Friday 29th September 2017, at 3.15pm in the School Hall

Present:

Jo Gill (Chair)

Jodie Chambers

Lesley Fay (Vice Chair)

Pam Goodwin

Jo Wardally

Emma Reynolds

Caitlin Firth

Liz Jones (Secretary) (from 3.35pm)

Lisa-Jay Palmer

Apologies: Jackie Gilmore (Treasurer)

Item	Discussion	Action
1.	Treasurer's report circulated and all happy. Details attached. JoG read Chair's report (again, copy attached).	
2.	Jo G, Lesley and Liz were re-elected as Chair, Vice-chair and Secretary respectively. Jackie Gilmore has stood down as Treasurer as we knew would be the case, as it was only to be a short-term appointment. Pam Goodwin was proposed and seconded to be Treasurer.	
3.	<p>Next event will be the Hallowe'en Disco, on Friday 3rd November from 6.00-7.30pm (to be communicated that date has changed from Thursday 2nd which was mistakenly advertised on school newsletter). Agreed that event open to pre-school children too, so long as a parent stays with them.</p> <p>Discussion over entry price; last time the younger children struggled with managing their money so this time we propose a flat rate of £2.50 per head, to include entry, a drink, and a choice of two out of: cake, ice cream or tuck-shop bag. We will operate a stamp system whereby the child's hand is stamped when they have had one of their choices. ER to make hallowe'en themed cupcakes or similar.</p> <p>JoG, ER, L-JP, JC, PG, LF and JW able to help on the night.</p> <p>Decorations – we will send a paper plate home with each child before half-term, to decorate over half term. Best decoration for each class wins a prize, we will use the entries to decorate the hall. There will also be a prize for best fancy dress (optional).</p> <p>Posters /parentmail etc to be done and circulated prior to the event.</p> <p>Christmas Fayre Date confirmed as Friday 8th December from 2pm. Ladybirds to be used for a grotto as per last year. CF happy for Ladybirds children to come into Chestnut class after lunch whilst it is set up. License needs renewing from SSDC for selling of raffle tickets – all agreed. JoG to renew.</p> <p>LJ has started sourcing raffle prizes and external craft stall holders – will need to know more nearer the time when we know how much space we will have. Discuss more at future meetings.</p> <p>10th, 17th and 24th November to be non-school-uniform days, in return for wine (for wine and whinge stall), household tombola items and sweets/soft drink tombola items respectively.</p> <p>JoG asked JW/CF if FoS input was needed for any other events;</p>	<p>LJ/YH</p> <p>ER</p> <p>LJ</p> <p>LJ</p> <p>JoG</p> <p>LJ</p> <p>CF/JC/ER</p>

	<ul style="list-style-type: none"> • CF requested help at Chestnut class open morning on Wednesday 18th October from 0930 - 1130. JC and ER happy to help. • Help requested with refreshments at Xmas performances on: Tuesday 5th December at 6pm for Y2 upwards Wednesday 6th December at 2pm for Chestnut and Ladybirds Wednesday 6th December at 6pm for Y2 upwards Thursday 7th December at 2pm for Chestnut and Ladybirds CF's Mum to make mince pies, ER to make small cakes for children. LJ to draw up a rota for people to add their names to/give to JW/CF. • JW also advised that the children would be going to see the Panto at the Octagon in December, if FoS could make a contribution to the coach costs, that would be appreciated. Agreed, depending on cost of coach. JW/JoG to liaise. <p>Valentine's Disco to be held on Thursday 8th February 2018 as Valentine's Day falls in February half term (we have agreed not to hold future events on Friday evenings due to school staff home commitments).</p> <p>Easter – event tbc (bingo?) however we will hold a decorate an egg and/or Easter bonnet competition, £1 per entry (or can do both for £1 if they wish) and a prize for each year group. Further details nearer the time.</p>	<p>LJ</p> <p>CF/ER</p> <p>JoG/JW</p> <p>NFA at present</p> <p>NFA at present</p>
4	<p>AOB</p> <ul style="list-style-type: none"> • End of term gifts – as per Chair's report, will not do this this year, however agreed to do small Easter eggs at the end of the Spring term. Originally agreed last October. • Hoodies – L-JP expressed disappointment that leavers weren't given hoodies. Discussed that this can be an option if parents want to pay in future, however was too expensive for our purposes last year unfortunately. PG to look into what other schools do. • Phil the Bag – we didn't have enough weight to qualify for a clothes pick up last time, however they are making another pick up in this area in November, this may need to be postponed though as they are currently inaccessible. When current weight has gone, we will by all means start another collection to do a car boot sale/jumble sale type event. Important to do with requests what we say we are going to do. • Bank Account – Treasurer liaising with previous signatories to get the current FoS account closed. To make a cheque out to school to hold it for us, and then when a new account is set up this can be paid in. All happy that PG, LF, LJ and JoG will be signatories. • Minutes of Core Committee meeting from 25/9/17 circulated, which confirmed discussion of bank account/charity application status. 	
5	<p>Future meetings to be held: Friday 17th November 2017 (after school) Wednesday 29th November 2017 (after school) both for Xmas Fayre planning Friday 26th January 2018 (for Valentine's Disco planning)</p>	

The meeting closed a 4.15pm