

Barwick and Stoford Friends of School

Meeting minutes

Wednesday 7<sup>th</sup> November 2018, at 3.15pm in the Willow Room

Present

Jo Gill (Chair)

Lisa-Jay Palmer

Lesley Fay (Vice-chair)

Mrs Firth

Pam Goodwin (Treasurer)

Liz Jones (Secretary)

Mrs. Leggett

Item	Discussion	Action
1.	Disco review - £130.40 profit plus tuck. Fantastic turnout (77!) and a really good night. Questioned whether we should purchase our own Disco lights, teachers are happy to DJ! A good idea for now but not sure whether this will be sustainable long term. DJ has not yet been booked for Valentine's Disco. To try and source some lights from contact perhaps for next time.	
2.	<p>Christmas Fayre planning</p> <p>JG and LJ and others available in morning of Fayre, can do tickets for non uniform donations received that day for sweet tombola and other prep needed for the day.</p> <p>LF/PG/JG – refreshments (tea/coffee/squash/cake– no tuck)</p> <p>NS -Wine and Whinge</p> <p>VL – Sweet Tombola (check ok with them first!)</p> <p>L-JP Guess weight of the cake (CF to make) and guess sweets in the jar.</p> <p>DW -face painting (LF to source face paints)</p> <p>LJ – Raffle (JG has ordered tickets £56). 3 books home per child. First prize Raffle is hamper. LJ To create a list of the type of items we want so that we don't get lots of duplicates. CF happy to act as collection point for donations at drop off and pick up from 19<sup>th</sup> November.</p> <p>Class crafts</p> <p>Santa's grotto (update: need to recruit Santa). Ask CH to be elf as member of staff (safeguarding).</p> <p>CF happy to have Ladybirds from 1pm and any children whose parents can't make the Christmas Fayre in her classroom until normal collection time.</p> <p>CF mum happy to make mince pies.</p> <p>To request others who have expressed they can help cover stalls on a rota (LJ to do) so that those behind stalls can visit the other stalls with their family too.</p> <p>JG to get tablecloths, kitchen roll and candy canes for Santa gifts.</p> <p>PG to organise floats. Check Raffle ticket books for sweet tombola.</p>	<p>CF</p> <p>LF</p> <p>LJ</p> <p>CF</p> <p>CF</p> <p>LJ</p> <p>JG</p> <p>PG</p>
3.	<p>Christmas Bingo</p> <p>To be held Wednesday 28<sup>th</sup> November 6pm doors open, 6.30pm eyes down. Earlier time and fewer games (6 instead of 10) as don't want to discourage younger children. Prizes advent calendar for lines and biscuits/chocs for house.</p> <p>Wine raffle depending on how much is left in the cupboard from previous events. PG to arrange equipment. Refreshments tea/coffee/mince pies (CF mum). LJ, LF, PG, JG, JY, CF and LP can all attend this one. LJ to create poster and display. To purchase 6-game bingo books.</p>	<p>PG</p> <p>PG</p> <p>CF</p> <p>LJ</p>

4.	<p>AOB</p> <p>SL advised that the library has been moved to the area at the back of the hall. Requested FoS funds carpet for the new area to make it more comfortable – agreed a good idea pending quotes.</p> <p>SL also requested FoS funds to purchase a flower shaped table for the newly-available space in the kitchen. This will make it easier to efficiently seat the children at breakfast club and for any food tech lessons. Approx £200, agreed to fund this, again pending quotes.</p> <p>Christmas performances- LF to liaise with DP regarding performance refreshments, Y5/6 to provide, FoS to sell for them as the children will be performing. To confirm who is available (all school staff will be involved in the productions).</p> <p>Christmas parties – SL to advise teachers FoS will fund up to £1 per child for class parties, teachers to reclaim from PG.</p> <p>Celebration assembly for AR prizes is Friday 14<sup>th</sup> December. LJ already has vouchers. Will give to DP in December.</p> <p>LJ advised one of the children has convinced his grandad that his company should sponsor the new school football kit. Lovely news, LJ to provide details to SL, hopefully organise a handover at last assembly of the term.</p>	<p>SL</p> <p>SL</p> <p>LF</p> <p>LJ</p> <p>SL/PG</p> <p>LJ</p> <p>LJ/SL</p>
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The meeting closed a 4.30pm